

☐ FOSTER YOUTH
☐ VETERAN'S PREFERENCE

Texas Department of Criminal Justice
ADDITIONAL OFFENDER INFORMATION

APPLICANT ☐
EMPLOYEE ☐
For H.R. Use Only
IE ☐
HRHQ ☐

Applicant or Employee Name: _____

Social Security Number: _____

Applicants: In your application for employment with the Texas Department of Criminal Justice, you reported a relationship with a current or former TDCJ offender, incarcerated or on parole. As a criminal justice agency, we need additional information from you concerning this relationship. This information may affect your eligibility for employment or the unit or department to which you are assigned. Please provide the following information regarding the relationship you reported. Complete a separate form for each relationship.

Employees: Please provide the following information regarding any relationship you develop or become aware of, report any subsequent development of a relationship with a current or former TDCJ offender, incarcerated or on parole, to your warden, department head or supervisor using this form. Complete a separate form for each relationship. In the course of your job duties, should you come in contact with this offender's record, you must notify your supervisor immediately.

Offender Information

Offender's Name: _____ **TDCJ Number:** _____ **Date of Birth:** _____

Check and comment on applicable offender status and relationship information.

Offender Status	Relationship
<input type="checkbox"/> Currently incarcerated in TDCJ, indicate unit: _____	<input type="checkbox"/> Relative (other than spouse): How is this offender related to you? _____
<input type="checkbox"/> Currently on parole, indicate city of residence: _____	<input type="checkbox"/> Spouse <input type="checkbox"/> Legally married, date: _____ <input type="checkbox"/> Married by proxy, date: _____ <input type="checkbox"/> Had child(ren) together, date: _____ <input type="checkbox"/> Informal marriage, date: _____ <input type="checkbox"/> Lived together, date: _____ <input type="checkbox"/> If divorced, date: _____
<input type="checkbox"/> In county jail waiting for transfer to TDCJ, indicate county: _____	<input type="checkbox"/> Specify any other: _____
<input type="checkbox"/> Former TDCJ offender (no longer on parole). Indicate previous unit, if known: _____	
<input type="checkbox"/> Other: _____	

Contact Information

- Are you on this offender's visitation list? Yes ☐ No ☐ Unknown ☐ Not Applicable ☐
- Have you visited this offender? Yes ☐ No ☐ If yes, how often? _____ Last visit? _____
- Do you visit or correspond with or have any other contact with this offender? Yes ☐ No ☐ If yes, please explain: _____
- When did you first meet this offender? Month _____ Day _____ Year _____
- How did you first meet this offender? _____

With few exceptions, you are entitled upon request: (1) to be informed about the information TDCJ collects about you; and (2) under Tex. Gov't Code §§ 552.021 and 552.023 to receive and review the collected information. Under Tex. Gov't Code § 559.004, you are also entitled to request, in accordance with TDCJ procedures, that incorrect information that the TDCJ has collected about you be corrected.

Tex. Penal Code § 39.04 states that an employee of the TDCJ commits a felony offense if the employee engages in sexual contact, sexual intercourse, or deviant sexual intercourse with an individual who the employee knows is in custody or under the supervision of the TDCJ, except as provided for by the affirmative defense in Tex. Penal Code § 39.04(h).

Applicant or Employee Signature

Date (MM/DD/YY)

Applicant or Employee: Do not write in this section.

Administrative Approval

Applicant: _____

Deputy Director, Prison and Jail Operations or Designee

Approved
for Hire with
no change ☐

Approved
for Hire if
contact is
severed ☐

Not
Approved
for Hire ☐

Date (MM/DD/YY)

Employee: _____

Approval ☐

Denial ☐

Other ☐

Date (MM/DD/YY)

Warden or Department Head
Conditions: